



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 33-2014**

**Date: March 18, 2014**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**WHEREAS**, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of February 2014 and Health Benefits and Dental Benefits transfers for March 2014; and

**WHEREAS**, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

**NOW, THEREFORE, BE IT RESOLVED,**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated March 18, 2014 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account  
Net Payroll: \$188,051.79

ACCOUNT: Tax Deposit Account  
Total: \$91,395.80

ACCOUNT: Health Benefits Contribution Employer  
Total Transfer: \$102,640.90

ACCOUNT: Health Benefits Contribution Employee  
Total: \$4,034.53

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 33-2014**

**Date: March 18, 2014**

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: Dental Benefits  
Total Transfer: \$4,237.87

ACCOUNT: PERS and Contributory Insurance  
Total Transfer: \$28,530.41

ACCOUNT: PERS Employer Liability  
Total Transfer: \$410,818.00

ACCOUNT: DCRP – Employer – February 2014  
Total Transfer: \$12.50

ACCOUNT: DCRP – Employee – February 2014  
Total Transfer: \$22.92

ACCOUNT: Operating Account  
Total: \$288,186.70

ACCOUNT: General Improvement Account  
Total: \$53,033.41

ACCOUNT: 2012 WWT Project Account  
Total: \$53,450.77

  
SECRETARY

  
VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nayes								
Absent								✓
Abstain								

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 34-2014**

**Date: March 18, 2014**

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**EXTENSION OF PROBATIONARY PERIODS**

**RESOLVED,**

**WHEREAS**, by Resolution 70-2013 dated December 3, 2013, Anthony LoCascio, Vincent Morelli and John Stefancik were hired by the Northwest Bergen County Utilities Authority to the position of Operations and Maintenance Helpers subject to a ninety (90) day probationary period; and

**WHEREAS**, by Resolution 10-2014 dated January 7, 2014, Michael Rucki was hired by the Northwest Bergen County Utilities Authority to the position of Operations and Maintenance Helpers subject to a ninety (90) day probationary period; and

**WHEREAS**, Anthony LoCascio, Vincent Morelli and John Stefancik's probationary period ended on February 22, 2014 and Michael Rucki's probationary period will be ending on March 29, 2014; and

**WHEREAS**, it has been recommended by the Executive Director and Superintendent of the Northwest Bergen County Utilities Authority to extend the probationary period for Anthony LoCascio, Vincent Morelli and John Stefancik for a period of sixty (60) days and extend Michael Rucki's probationary period by an additional twenty five (25) days; and

**WHEREAS**, after successful completion of the extended probationary period, Anthony LoCascio, Vincent Morelli, John Stefancik and Michael Rucki will retroactively receive any salary increases as set forth in the Non-Supervisory Collective Bargaining Agreement during the extension; and

**WHEREAS**, the Commissioners concur with the recommendation made and believe it to be in the best interest of the Authority and municipalities served by it.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the probationary period of Anthony LoCascio, Vincent Morelli and John Stefancik be extended by a period of sixty (60) days and Michael Rucki's extension for twenty five (25) days in the position of O&M Helpers; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION


No. 34-2014

Date: March 18, 2014

EXTENSION OF PROBATIONARY PERIODS

**FURTHER RESOLVED**, that any salary increases earned during the extension of the probationary period as set forth in the Non-supervisory Collective Bargaining Agreement will become retroactive to February 23, 2014 for Anthony LoCascio, Vincent Morelli and John Stefancik and retroactive to March 29, 2014 for Michael Rucki after successful completion of said extension of probationary period.

  
SECRETARY

  
VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nays								
Absent								✓
Abstain								

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 35-2014**

**Date: March 18, 2014**

---

**RETENTION OF AUDITOR FOR 2014 PURSUANT TO N.J.S.A. 19:44A-20.4**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

**AUDITOR FOR 2014**

**WHEREAS**, the Authority issued a Request for Qualifications for such position and notice thereof was published on January 10, 2014; and

**WHEREAS**, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 24, 2014; and

**WHEREAS**, the Authority convened to evaluate the Request for Qualifications; and

**WHEREAS**, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

**WHEREAS**, the Authority intended to qualify a person and/or firm that: (i) possessed the professional, financial and administrative capabilities to provide the proposed auditing services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

**WHEREAS**, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority’s objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

**WHEREAS**, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract; (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority; and

**WHEREAS**, the firm of Lerch, Vinci & Higgins, LLP was determined to be highly qualified and eminently capable of providing auditing services to the Authority; and

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 35-2014**

**Date: March 18, 2014**

---

**RETENTION OF AUDITOR FOR 2014 PURSUANT TO N.J.S.A. 19:44A-20.4**

**WHEREAS**, the Authority has determined that it is in its best interest to retain the professional Lerch, Vinci & Higgins, LLP as set forth in this Resolution; and

**WHEREAS**, Lerch, Vinci & Higgins, LLP shall audit the financial services of all funds and account groups which collectively comprise the financial statements of the Authority; and

**WHEREAS**, Lerch, Vinci & Higgins, LLP has proposed to perform the following additional services which include: (i) review of the Authority's 2014 budget and supporting documentation; (ii) review of deferred compensation plan for 2014; (iii) review of quarterly complied financial statements for 2014, for June; and (iv) Annual Sewer Connection Fee Calculation; and

**WHEREAS**, the fee for the audit of the fiscal year ending December 31, 2014; and additional services shall be as follows:

<b>SERVICES</b>	<b>FEE</b>
Annual Statutory Audit	\$41,000
Review of Deferred Compensation Plan	\$4,500
Capital Financing	\$30,000
Review of Audit Budget	\$3,000
Annual Sewer Connection Fee Calculation	\$12,000
<b>TOTAL:</b>	<b>\$90,500</b>

**WHEREAS**, services rendered on behalf of the Authority, not listed above will be billed based upon Lerch Vinci & Higgins, LLP's standard billing rates, as follows:

<b>POSITION</b>	<b>AMOUNT PER HOUR</b>
Partners	\$140-\$170
Managers	\$100-\$125
Senior Accountants/Supervisors	\$80-\$100
Staff Accountants	\$70-\$80
Other Personnel	\$45



NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2014

Date: March 18, 2014

RETENTION OF AUDITOR FOR 2014 PURSUANT TO N.J.S.A. 19:44A-20.4

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby retains Lerch, Vinci & Higgins, LLP for the year ending December 31, 2014 and until a successor has been named.

BE IT FURTHER RESOLVED, that the general counsel be and the same is hereby authorized and directed to prepare a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional in the amount of not to exceed ninety five thousand (\$95,000) Dollars.

BE IT FURTHER RESOLVED, that in the event that Lerch, Vinci & Higgins, LLP anticipates it will exceed the amount set forth, it shall seek further authorization from the Authority at such time.

BE IT FURTHER RESOLVED, that notice of the contract award shall be advertised in accordance with applicable law; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this Resolution is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on March 18, 2014

*Alison Gordon*  
SECRETARY

*Michael Kasparian*  
VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nayes								
Absent								✓
Abstain								



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 36-2014**

**Date: March 18, 2014**

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**AUTHORIZATION TO AWARD CONTRACT NO. 264 – PULIS AVENUE SANITARY  
SEWER EXTENSION UNDER THE NYS&W RAILROAD**

**WHEREAS**, on prior occasion upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with the Pulis Avenue Sanitary Sewer Extension under the NYS&W Railroad; and

**WHEREAS**, the bid proposals were received by the Authority; and

**WHEREAS**, bids from the three lowest bidders, J. Fletcher Creamer & Son, Inc. (“Creamer”), Underground Utilities Corporation (“Underground”), and Montana Construction Corp., Inc. (“Montana”) were as follows:

J. Fletcher Creamer & Son, Inc.	\$313,807.25
Underground Utilities Corp.	\$369,075.75
Montana Construction Corp., Inc.	\$496,916.00

**WHEREAS**, after review by the Authority’s professional staff, the Authority has determined that the lowest responsible bidder is J. Fletcher Creamer & Son, Inc.; and

**WHEREAS**, the Authority’s Executive Director, the Authority’s Engineer, T&M Associates, Inc., and General Counsel, Sokol, Behot & Fiorenza, have reviewed the bid proposals; and

**WHEREAS**, the Authority, in accordance with the Memorandum of General Counsel dated February 28, 2014 and the Memorandum of Consulting Engineer dated March 11, 2014, has determined that J. Fletcher Creamer & Son, Inc. has submitted all of the required documents and is the “lowest responsible bidder.”

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Northwest Bergen County Utilities Authority that the Contract be awarded to J. Fletcher Creamer & Son, Inc.; and

**BE IT FURTHER RESOLVED**, that the award of Contract No. 264 to Creamer is contingent upon and subject to the receipt of and closing and funding of a project loan from the New Jersey Environmental Infrastructure Trust, which loan is the source of funds for the Pulis Avenue Sewer Extension under the NYS&W Railroad Project; and

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 36-2014**

**Date: March 18, 2014**

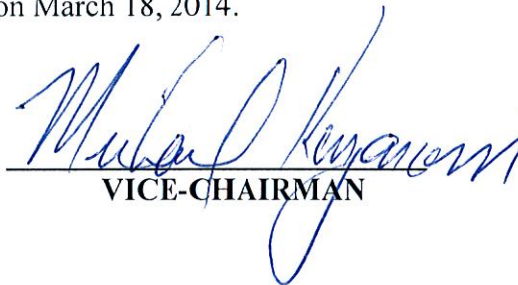
**AUTHORIZATION TO AWARD CONTRACT NO. 264 – PULIS AVENUE SANITARY SEWER EXTENSION UNDER THE NYS&W RAILROAD**

**BE IT FURTHER RESOLVED**, that the bid bonds of the other bidders be returned in accordance with N.J.S.A. 40A:11-1 et seq.; and

**BE IT FURTHER RESOLVED**, that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on March 18, 2014.

  
**SECRETARY**

  
**VICE-CHAIRMAN**

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nays								
Absent								✓
Abstain								

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**NO. 37-2014**

**Date: March 18, 2014**

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**AWARD OF CONTRACT – VX-456<sup>®</sup>**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located in Waldwick, New Jersey; and

**WHEREAS**, the Commissioners of the Authority authorized the Executive Director to advertise for a bid of contract for the provision of VX-456<sup>®</sup> for a time period not to exceed two (2) years; and

**WHEREAS**, a notice to bidders for said VX-456<sup>®</sup> Contract was duly advertised in accordance with the law; and

**WHEREAS**, on March 13, 2014, the date specified in the contract documents and specifications for the public opening and reading of the bids for the VX-456<sup>®</sup> contract, one (1) bid was received in response to the invitation to bid; and

**WHEREAS**, Evoqua Water Technologies, LLC (“Evoqua”) contained a price of \$1.004 per pound for the delivery of approximately 2,500 gallons per shipment of VX-456<sup>®</sup>; and

**WHEREAS**, the Authority’s General Counsel has reviewed the bid of Evoqua and has found same to be in legal conformance with the advertised specifications and bid requirements, and the Local Contract Law, N.J.S.A.40A:11-1 et seq.; and

**WHEREAS**, the Authority’s Superintendent, Robert Genetelli, has reviewed the bid of Evoqua and has found same, in all technical aspects, to be in conformance with the advertised specifications and bid requirements, and as such has recommended that the Authority accept said bid submitted by Evoqua; and

**WHEREAS**, the Commissioners of the Authority have determined it to be in the best interest of the Authority and the municipalities that it services, to accept Evoqua’s bid for the VX-456<sup>®</sup> Contract in the amount of \$1.004 per pound for the delivery of approximately 2,500 gallons per shipment of VX-456<sup>®</sup>.

**NOW, THEREFORE, BE IT**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority that the bid of Evoqua for the Authority’s two (2) year VX-456<sup>®</sup> Contract, be and is hereby accepted; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 37-2014

Date: March 18, 2014

AWARD OF CONTRACT – VX-456®

FURTHER RESOLVED, that the not to exceed cost of all the VX-456® supplied to the Authority by Evoqua pursuant to the Contract hereby awarded, shall be, and hereby is \$1.004 per pound regardless of the amount of VX-456® ultimately demanded by and delivered to the Authority; and be it

FURTHER RESOLVED, that in all respects relating to the performance of the VX-456® Contract hereby awarded, Evoqua is hereby directed to comply with the requirements of P.L. 1975, Chapter 127, and all other applicable statutes and regulations dealing with anti-discrimination and/or equal opportunity in public contracts; and be it

FURTHER RESOLVED, that the Authority’s General Counsel shall be and hereby is authorized to prepare, review and/or revise any contract to be entered into between the Authority and Evoqua with regard to the above-described VX-456® Contract; and be it

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute on behalf of the Authority any such contract with Evoqua.

*Arlson Gordon*  
SECRETARY

*Muhammad Khan*  
VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nayes								
Absent								✓
Abstain								

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**NO. 38-2014**

**Date: March 18, 2014**

---

**AWARD BID – MAGNESIUM HYDROXIDE SLURRY**

**RESOLVED,**

**WHEREAS,** the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located at 30 Wyckoff Avenue in the Borough of Waldwick, County of Bergen, State of New Jersey; and

**WHEREAS,** the Commissioners of the Authority authorized the Executive Director to prepare the necessary specifications and bid documents in order to advertise for the receipt of bids for the furnishing and delivering of magnesium hydroxide slurry to facilities operated by the Authority for a time period not to exceed two (2) years; and

**WHEREAS,** on March 13, 2014, the date specified in the contract documents for the public opening and reading of the bids for the furnishing and delivery of magnesium hydroxide slurry, one bid was received in response to the invitation to bid; and

**WHEREAS,** Premier Magnesia LLC (“Premier”) submitted a bid price of \$.33 per dry pound for the furnishing and delivery of magnesium hydroxide slurry; and

**WHEREAS,** the Authority’s General Counsel has reviewed the bid of Premier and has found same to be in legal conformance with the advertised specifications and bid requirements, and the Local Contract Law, N.J.S.A.40A:11-1 et seq.; and

**WHEREAS,** the Authority’s Superintendent, Robert Genetelli, has reviewed the bid of Premier and has found same, in all technical aspects, to be in conformance with the advertised specifications and bid requirements, and as such has recommended that the Authority accept said bid submitted by Premier; and

**WHEREAS,** the Commissioners of the Northwest Bergen County Utilities Authority have determined it is in the best interest of the Authority, and the municipalities that it serves, to accept the bid of Premier for the furnishing and delivery of magnesium hydroxide slurry.

**NOW, THEREFORE, BE IT**

**RESOLVED,** by the Commissioners of the Northwest Bergen County Utilities Authority, that the bid of Premier Magnesia, LLC for the price of \$.33 per dry pound for the furnishing and delivery of magnesium hydroxide slurry be and is hereby accepted; and it is

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 38-2014

Date: March 18, 2014

AWARD BID – MAGNESIUM HYDROXIDE SLURRY

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

  
VICE-CHAIRMAN

  
SECRETARY

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nayes								
Absent								✓
Abstain								



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 39-2014**

**Date: March 18, 2014**

---

**AUTHORIZATION OF SIGNORS FOR TD BANK ACCOUNTS**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the "Authority") wishes to continue its banking relationship with TD Bank (the "Bank");

**WHEREAS**, the Bank requires certain resolutions and authorization of certain individuals by the Authority to conduct routine business with the Bank.

**NOW, THEREFORE BE IT RESOLVED**, the Authority authorizes the Chairman, Vice Chairman, Board Secretary and Executive Director to have the following authority of the bank accounts held at TD Bank:

1. Exercise all the powers listed in this resolution;
2. Open all deposit or share account(s) in the name of the Authority;
3. Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the Bank; and

**FURTHER RESOLVED**, TD Bank (hereinafter referred to as the "Bank") located at 63 W. Allendale Avenue, Allendale, New Jersey is designated as a depository for the funds of the Northwest Bergen County Utilities Authority (hereinafter referred to as the "Authority") and to provide other financial accommodations indicated in this Resolution; and

**FURTHER RESOLVED**, this Resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Bank. Any and all prior resolutions adopted by the Commissioners of the Authority and certified to the Bank as governing the operation of this Authority's account (s) are in full force and effect, until the Bank receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Bank, establishing the authority for the changes; and

**FURTHER RESOLVED**, the signature of an Agent named in this Resolution is conclusive evidence of their authority to act on behalf of the Authority. Any agent, so long as

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 39-2014**

**Date: March 18, 2014**

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**AUTHORIZATION OF SIGNORS FOR TD BANK ACCOUNTS**

he/she acts in a representative capacity as agent of the Authority, is authorized to act on behalf of the Authority for the effective exercise of the powers set forth herein, from time to time with the Bank, subject to any restrictions on this resolution or otherwise agreed to in writing; and

**FURTHER RESOLVED**, all transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Authority with the Bank prior to the adoption of this resolution are hereby ratified, approved and confirmed; and

**FURTHER RESOLVED**, the Authority agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Authority. The Authority authorizes the Bank, at any time, to charge the Authority for all checks, drafts, or other orders, for the payment of money, that are drawn on the Bank, so long as they contain the required signature for this purpose; and

**FURTHER RESOLVED**, the Authority acknowledges and agrees that the Bank may furnish at its discretion automated access devices to Agents of the Authority to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards; and

**FURTHER RESOLVED**, The Authority acknowledges and agrees that the Bank may rely on alternative signature and verification codes issued to or obtained from the Agents named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Bank, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution (or that are filed separately by the Authority with the Bank from time to time), the Bank is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Authority authorizes each Agent to have custody of the Authority's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Bank shall have no responsibility or liability for

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 39-2014

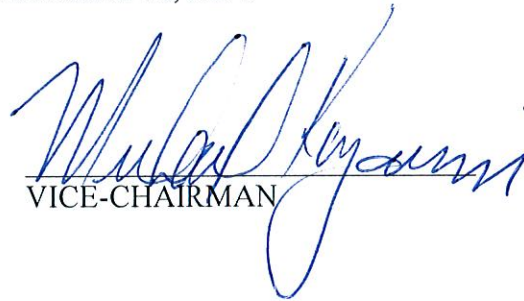
Date: March 18, 2014

AUTHORIZATION OF SIGNORS FOR TD BANK ACCOUNTS

unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on March 18, 2014.

  
SECRETARY

  
VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nays								
Absent								✓
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 40-2014

Date: March 18, 2014

SALARY ADJUSTMENTS FOR 2014

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") is a public body corporate and politic of the State of New Jersey incorporated pursuant to N.J.S.A.40:14B-1 et seq., and

WHEREAS, pursuant to N.J.S.A.40:14B-18, the Authority may appoint and employ managerial personnel, professional employees, secretaries and other personnel as it may determine are necessary for its efficient operations and may determine their duties and compensation; and

WHEREAS, the Chairperson of the Personnel Committee submitted the Personnel Committee's salary recommendations for the Supervisory and Office Staff; and

WHEREAS, the Personnel Committee has recommended that a salary increase be granted for 2014 to the Supervisory and Office Staff, which salary and resulting salary levels are set forth in the 2014 Salary Schedule attached hereto as Exhibit A; and

WHEREAS, the Personnel Committee has further recommended that the aforesaid salary increases for the Supervisory and Office Staff be retro-active to January 1, 2014; and

WHEREAS, it is deemed to be in the best interest of the Authority and the municipalities served by it to adopt and implement the aforesaid recommendations of the Personnel Committee;

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the salary increases set forth in Exhibit A attached hereto be and hereby are granted for the year 2014 to the Supervisory and Office Staff; and be it

FURTHER RESOLVED, the said salary increases, be retro-active to January 1, 2014.

Alvan Gordon
SECRETARY

Mikel Gennaro
VICE-CHAIRMAN

Table with 9 columns (DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer, Chewcaskie) and 6 rows (Offered, Seconded, Ayes, Naves, Absent, Abstain) containing checkmarks.

## 2014 Proposed Salary Actions

<b>Employee Name</b>	<b>Job Title</b>	<b>Annual Salary 2013</b>	<b>Proposed Increase, \$</b>	<b>Annual Salary 2014</b>
Brewer, Samuel	Technical Advisor	\$72,808	\$1,456	\$74,264
DeRienzo, John	Municipal Liaison	\$60,900	\$1,218	\$62,118
DiPaola, Angelo	Collections Supervisor	\$93,295	\$1,866	\$95,161
Genetelli, Robert	Superintendent	\$121,124	\$2,422	\$123,546
Hurwitz, Howard	Executive Director	\$133,350	\$2,667	\$136,017
Kacmar, Russell	Laboratory Supervisor (Acting Operations Supervisor)	\$87,182	\$1,744	\$88,926
LiGregni, Noel	Secretary	\$42,630	\$2,370	\$45,000
Rotundo, James	Assistant Executive Director	\$76,125	\$1,523	\$77,648
Varsolona, Marilyn	Bookkeeper/Accountant	\$60,162	\$1,203	\$61,365

Increases to be effective January 2014.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 41-2014**

**Date: March 18, 2014**

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**RETENTION OF LABOR COUNSEL FOR 2014 PURSUANT TO N.J.S.A. 19:44A-20.4**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

**LEGAL SERVICE FOR 2014**

**WHEREAS**, the Authority issued a Request for Qualifications for such position and notice thereof was published on **February 7, 2014**; and

**WHEREAS**, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of **February 20, 2014**; and

**WHEREAS**, the Authority convened to evaluate the Request for Qualifications; and

**WHEREAS**, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

**WHEREAS**, the Authority intended to qualify persons and/or firms that (i) possessed the professional, financial and administrative capabilities to provide the proposed legal services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

**WHEREAS**, the Authority requires the services of Labor Counsel to provide specific legal services to the Authority; and

**WHEREAS**, the firm of Alterman & Associates, LLC was determined to be highly qualified and capable of providing these legal services to the Authority; and



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 41-2014**

**Date: March 18, 2014**

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**RETENTION OF LABOR COUNSEL FOR 2014 PURSUANT TO N.J.S.A. 19:44A-20.4**

**WHEREAS**, the Authority has determined that it is in its best interest to retain the firm of Alterman & Associates as Labor Counsel as set forth in this Resolution; and

**WHEREAS**, the services to be rendered will be compensated at the following Hourly Rates as presented in the Proposal submitted to the Authority:

- Hourly Rate for all standard service including negotiations, advice, preparation of contracts or agreements, disciplinary investigations and proceedings and other non-litigation services: **\$150.00 per hour**
- Hourly Rate for Paralegals when requested and authorized: **\$ 60.00 per hour**

**NOW THEREFORE, BE IT RESOLVED** that the Authority hereby retains Alterman & Associates for the twelve-month term commencing on the Resolution date.

**BE IT FURTHER RESOLVED** that the Authority shall prepare a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional in an amount not to exceed **\$10,000**.

**BE IT FURTHER RESOLVED** that notice of the contract award shall be advertised in accordance with applicable law.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY


RESOLUTION

No. 41-2014

Date: March 18, 2014

RETENTION OF LABOR COUNSEL FOR 2014 PURSUANT TO N.J.S.A. 19:44A-20.4

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on March 18, 2014.

  
SECRETARY

  
VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nayes								
Absent								✓
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

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RESOLUTION

No. 42-2014

Date: March 18, 2014

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**RESOLUTION ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE FRANKLIN LAKES BUSINESS DISTRICT SANITARY SEWER SUPPLEMENTAL WORK AND PULIS AVENUE SANITARY SEWER EXTENSION UNDER THE NYS&W RAILROAD**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) is in the process of expanding its sanitary sewer collection system to include areas of the Borough of Franklin Lakes (hereinafter referred to as the “Project”); and

**WHEREAS**, the Authority has previously authorized its professional staff to prepare any and all necessary documents in conjunction with the Project; and

**WHEREAS**, T&M Associates, the Authority Engineer, has prepared documents and design drawings necessary for this Project; and

**WHEREAS**, the Authority has submitted a “Loan Application” and “Design Documents” to the New Jersey Department of Environmental Protection and to the New Jersey Environmental Infrastructure Trust (hereinafter collectively referred to as the “NJEIT”) in order to finance the Project at the lowest possible cost; and

**WHEREAS**, the NJEIT requires the OWNER to engage the services of the ENGINEER to undertake and complete necessary and essential professional engineering services in connection with contract administration and resident inspection for the Project; and

**WHEREAS**, the scope of services will include Contract Administration and Resident Inspection during construction and assistance to the OWNER in the preparation of documents related to the NJEIT in connection with this Project; and

**WHEREAS**, T&M Associates has developed a proposal to perform these services on a time and material basis at hourly rates attached to this resolution at a not to exceed cost of \$175,000.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Chairman or Vice-Chairman of the Authority is authorized to execute an Agreement with T&M Associates to provide the Engineering and Professional Services required for the Franklin Lakes Business District Sanitary Sewer Supplemental Work and Pulis Avenue Sanitary Sewer Extension under the NYS&W Railroad; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 42-2014

Date: March 18, 2014

**RESOLUTION ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE FRANKLIN LAKES BUSINESS DISTRICT SANITARY SEWER SUPPLEMENTAL WORK AND PULIS AVENUE SANITARY SEWER EXTENSION UNDER THE NYS&W RAILROAD**

- 2. The Executive Director of the Authority is authorized to execute the NJDEP "Affidavit for Professional Services" (Form LP-11) for T&M Associates to provide the Engineering and Professional Services required for the Franklin Lakes Business District Sanitary Sewer Supplemental Work and Pulis Avenue Sanitary Sewer Extension under the NYS&W Railroad; and
- 3. BE IT FURTHER RESOLVED, that the Secretary is hereby directed to cause notice to be published as required by law; and
- 4. Upon execution, a fully executed and confirmed copy of the Professional Services Agreement shall be placed on file in the office of the Executive Director and available for public inspection.

  
 SECRETARY

  
 VICE-CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded					✓			
Ayes	✓	✓	✓	✓	✓	✓	✓	
Nayes								
Absent								✓
Abstain								



**2014 Schedule of Hourly Billing Rates**

<b>Billing Titles</b>	<b>Billing Rate/Hour</b>
Technical and Field Staff Entry Level	\$66.00
Field Staff - Grade 1	\$75.00
Technical Staff - Grade 1, Administrative Support Staff	\$81.00
Field Staff - Grade 2	\$88.00
Technical Staff - Grade 2 Professional Entry Level	\$103.00
Field Staff - Grade 3	\$103.00
Technical Staff - Grade 3	\$116.00
Field Staff - Grade 4	\$116.00
Technical Staff - Grade 4 Professional I	\$130.00
Field Staff - Grade 5	\$130.00
Technical Staff - Grade 5 Professional II	\$140.00
Professional III Supervising Field Staff	\$151.00
Professional IV Supervising Technical Staff	\$168.00
Professional V (Field & Support)	\$168.00
Professional V	\$190.00
Supervising Professional Unit Supervisor, Professional VI	\$210.00
Group Manager Professional VII	\$230.00
Principal, Manager, Professional VIII, IX	\$250.00

Effective January 1, 2014  
Billing Basis: Fixed Rate for Each Billing

T&M occasionally uses part-time and temporary staff to meet peak workload demands and these staff will be billed in accordance with the rate schedule above.